

From: Judi Lang

To: Human Resource Managers

Date: 9/13/07 1 :24PM

Subject: Overtime for hospital visit

Director Stevens has advised that employees who are sent to the hospital due to a work related injury and who are required to stay at the hospital beyond their normal work shift are entitled to overtime compensation until they are released from the hospital.

This only pertains to the date of the incident and we will request that the employee provide us with an emergency room sheet that indicates the time of discharge.

Any questions, please advise.

CC: Stevens, Craig

